

GOVERNMENT POLYTECHNIC, WASHIM

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QUOTATION

To,
M/S.

No. GPW/CS/Quotation/2602

Dt. 18/08/2018

Subject : Quotation for the supply of stationery materials.

R/Sir,

You are requested to send your most comparative rate for the supply of following items.

Last Date 04/09/2018

Open Date : 05/09/2018

At : 11.00 am

CONDITIONS

1. Rate required should be clearly mentioned with delivery at the institution, inclusive of all taxes or otherwise.
2. Detailed specifications of the articles you intend to supply should be given if not according to specifications laid down here under.
3. S.T./C.S.T./VAT should be shown extra, if applicable. GST/PAN etc.
4. The material should be supplied within 20 days from the date of order/list of materials attached shown below.
5. The earliest delivery period should be quoted, if you cannot supply within the period mentioned above.
6. Quotation should be in sealed covers super scribed "Quotation" for the supply of stationery materials or Due on 04/09/2018 in two separate envelopes (1) Technical (2) Financial.
7. Quotation should be valid for 03 months from the date of your quotation letter.
8. Quotation not complying with the above conditions and incomplete ones will not be considered.
9. Conditions of advance payment or payment against dispatch documents will not be considered.

Sr. No.	Name of the Item	Quantity Requireds
1	Pin holder	24 Nos.
2	Revicol 100gr.	24 Nos.
3	Gum bottle 150ml (Camel make)	48 Nos.
4	Steel Rule 12" & 6"	24 + 6 Nos.
5	Table cloth 5x4 Feet.	15 Nos.
6	Soap (Dettol, Lifebuoy) etc 125 gr.	60 Nos.
7	Glass glasses set	15 Set.
8	Thermos (one lit. cap.)	12 Nos.
9	cup set (6 Nos.)	12 Set.
10	Coaster	6 dozen.

1) Technical → sealed envelope should contain authorised dealer certificates/GST/PAN/ST/CST if applicable.

2) Financial → sealed envelope should contain specification & rate.

1) Copy for Main Notice Board for Display.

2) Copy for Portal Manager for display on web site.

Principal
Government Polytechnic, Washim
Washim