

GOVERNMENT POLYTECHNIC, WASHIM

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QUOTATION

No. GPW/CS/Quotation/ 260/

Dt. 18/08/2018

To,

M/S.

Subject : Quotation for the supply of stationery materials.

R/Sir,

You are requested to send your most comparative rate for the supply of following items.

Last Date 4/09/2018

Open Date : 05/09/2018

At : 11.00 am

CONDITIONS

1. Rate required should be clearly mentioned with delivery at the institution, inclusive of all taxes or otherwise.
2. Detailed specifications of the articles you intend to supply should be given if not according to specifications laid down here under.
3. S.T./C.S.T./VAT should be shown extra. if applicable. GST/PAN etc.
4. The material should be supplied within 20 days from the date of order/list of materials attached shown below.
5. The earliest delivery period should be quoted, if you cannot supply within the period mentioned above.
6. Quotation should be in sealed covers super scribed "Quotation" for the supply of stationery materials or Due on 4/9/2018 in two separate envelopes ① Technical ② Financial.
7. Quotation should be valid for 03 months from the date of your quotation letter.
8. Quotation not complying with the above conditions and incomplete ones will not be considered.
9. Conditions of advance payment or payment against dispatch documents will not be considered.

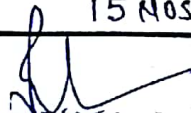
Sr. No.	Name of the Item	Quantity Requireds
1	Dustless white chalk box	100 Nos.
2	Dustless color chalk box	50 Nos.
3	Black board duster	50 Nos.
4	Cushion 14x14 inches.	30 Pair.
5	Room Air freshner	20 Nos.
6	Box file	15 Nos.
7	White board duster	30 Nos.
8	stapler small	24 Nos.
9	stapler big	24 Nos.
10	Plactic Name plate 10" x 2-1/2"	15 Nos.

① Technical → sealed envelope should contain authorised dealer certificates / GST / PAN / CST if applicable.

② Financial → sealed envelope should contain specification & rate.

1) Copy for Main Notice Board for Display.

2) Copy for Portal Manager for display on web site.


Principal
Government Polytechnic Washim
Washim